

Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

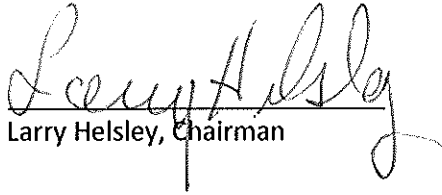
Regular Meeting – April 3, 2018

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, Larry Helsley at 1002 hours. Commissioners present: Bill Britton and George Owen. Commissioners Absent: Bill Fischer and Rick Wetzel. Others present: Firefighter Jordan Hamilton and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes January
 - b. Approve Special Meeting Minutes March 9, 2018
 - c. Approve Warrant List/Check List and Journal Entries – Morgan Stanley
MSC Britton/Owen to approve the Consent Agenda as presented.
- III. **ACTION ITEMS:**
 - a. **Discussion/Approve – Policy 7.18 – Use of Tobacco** – The Policy Committee introduced this policy to the Board. Commission Britton made a motion to table this discussion until the Volunteers have read the policy. Commission Owen suggested we approve the draft.
MSC Britton/Owen to approve the draft copy, of the policy, pending review by the Volunteers
 - b. **Discussion/Approve – Policy 2.7 – Anti-harassment and Non-discrimination** - The Policy Committee introduced this policy to the Board. It was mentioned that this policy is not being review due to any known problems. The policy simply needs to be updated.
MSC Britton/Owen to approve the draft copy, of the policy, pending review by the Volunteers
 - c. **Discussion/Approve – 2016/17 Annual Audit performed by Simmons & Associates**
MSC Britton/Owen to approve the Annual Audit as presented
- IV. **DEPARTMENT AND BUSINESS REPORTS**
 - a. Hazardous Reduction Progress Report: No report
 - b. Fire Chief's Report: Chief Corbett is at Fire Academy with the Explores. No report.
 - c. Fire Department Report: Administrative Officer Brown gave a brief report that there have been no changes in number of members. There have been 119 responses to calls. The members are gearing up for Frontier Days, Mother's Day Rose Sale, and HRN's Children's Festival.
 - d. Sleeper Program Report: No report
 - e. Committee Reports
 - i. Recruitment Committee: (Britton, Helsley, Corbett) No report
 - ii. Collections Committee: (Owen, S. Brown) No report
 - iii. Contract Committee: (Britton, Wetzel, S. Brown) No report
 - iv. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - v. Policy Committee: (Britton, S. Brown) Nothing further
 - f. Director Reports: None

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1026 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer